



EMPLOYMENT APPLICATION

3974 Convention Street, Baton Rouge, Louisiana
office: 225-383-7793 / fax: 225-383-4589

This company is an equal opportunity employer. Prospective employees will receive consideration without discrimination because of race, creed, color, sex, age, national origin, or other protected classification.

PERSONAL

Date

First Name

Last Name

Street Address

City/State

Zip Code

Phone #:

Cell Phone #:

Which position are you applying for?

Are you interested in

Full Time

Part Time

Temporary

Social Security #:

Date of Birth

How did you learn of the position which you are seeking?

What days and hours are you willing to work?

Are you presently employed?

Yes

No

May we inquire with your last/present employer?

Yes

No

Date available to begin?

Can you, if employed, provide proof of a valid driver's license and insurance?

Yes

No

GENERAL INFORMATION

Have you been convicted of a crime in the past ten years (excluding misdemeanors and summary offenses, which has not been annulled, expunged or sealed by a court)?

No

Yes - explain (conviction will not necessarily disqualify an applicant for employment)

Can you, if employed, submit verification of your right to work in the United States?

No

Yes

Is there any reason you may not be able to attend work on a regular basis or be to work on time?

No

Yes - explain

EDUCATION

(check the highest school of education)

	High School	Business Trade or Technical	College or University	Graduate or Professional
School				
Degree or Diploma earned				

Name and Location of School Attended

EMPLOYMENT HISTORY

PRESENT OR LAST EMPLOYER

Company Name

Address

Name of Supervisor

Job title and Date

Phone

PREVIOUS EMPLOYER

Company Name

Address

Name of Supervisor

Job title and Date

Phone

SKILLS / EXPERIENCE

List certifications or licenses you hold, or specialized training you have completed which may help qualify you for employment

List job-related professional or technical organizations to which you belong: (exclude those which may disclose race, color, religion, or national origin.)

I certify that all the information in this Application For Employment is true, correct, and complete. If employed, any misstatement or omission of fact on this application may result in my dismissal

I authorize this company to inquire my previous employer's, or others who may have knowledge of me, or with consumer credit, investigative, or other private or governmental agencies and release all parties from any and all liability or claims from furnishing such information.

I may be required to provide proof of having a driving record acceptable to employer and/or to employer's insurance carrier, and if employed, maintain a valid driver's license and continue to provide proof of having an acceptable driving record if applicable to position.

IF EMPLOYED, I UNDERSTAND AND AGREE THAT MY EMPLOYMENT IS "AT WILL" AND MAY BE TERMINATED WITH OR WITHOUT CAUSE OR NOTICE AT MY OPTION OR AT THE OPTION OF EMPLOYER

Signature and Date
